



MINISTRY
OF EDUCATION, SCIENCE,
RESEARCH AND SPORT
OF THE SLOVAK REPUBLIC

[RECOVERY
AND RESILIENCE]
PLAN



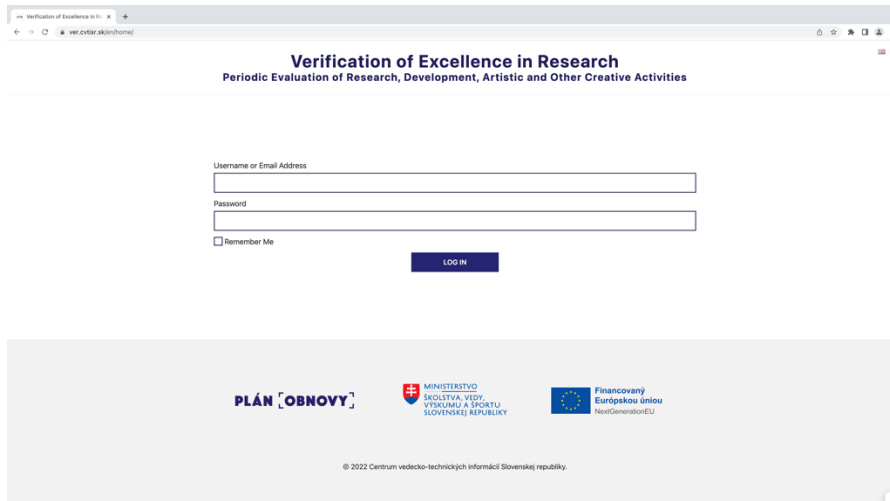
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Verification of Excellence in Research 2022

User manual for evaluators participating in the *Periodic Assessment of Research, Development, Artistic and Other Creative Activities*

To access the VER 2022 assessment software, please visit <https://ver.cvtisr.sk/en/home/>

This is what its log-in screen looks like:



In order to access the submissions, first, you need to log-in into the software. To log-in, type your username (or e-mail which you use for communication with the Ministry) and password into boxes on the title screen. Then click on the 'LOG IN' button. If you want to have your login information remembered in future, tick the box next to 'Remember me'. To change the language in VER, click on the symbol of flag in the top-right corner of your screen (VER is available in Slovak and English).

After you log-in successfully, you are able to see VER's title screen (dashboard):

Each application is identifiable by its number. You can see application's ID number here, before the slash symbol

No.	Request ID	Last changed	Field of Study	Author	Status	Actions
1	Biological Sciences - Application 2022-07-14 09:17:15	2022-08-30 13:54:11	Biological Sciences		To be assessed	ASSESS THE APPLICATION
2	Biological Sciences - Application 2022-07-13 14:07:30	2022-08-08 11:05:23	Biological Sciences		To be assessed	ASSESS THE APPLICATION
3	Biological Sciences - Application 2022-07-25 11:25:13	2022-08-03 10:32:27	Biological Sciences		To be assessed	ASSESS THE APPLICATION
4	Biological Sciences - Application 2022-07-13 10:35:11	2022-08-02 11:30:51	Biological Sciences		To be assessed	ASSESS THE APPLICATION
5	Biological Sciences - Application 2022-07-08 15:14:02	2022-07-29 11:15:49	Biological Sciences		To be assessed	ASSESS THE APPLICATION
6	Biological Sciences - Application 2022-07-12 12:44:55	2022-07-22 12:46:09	Biological Sciences		To be assessed	ASSESS THE APPLICATION
7	Biological Sciences - Application 2022-06-13 18:05:45	2022-07-13 13:46:41	Biological Sciences		To be assessed	ASSESS THE APPLICATION
8	Biological Sciences - Application 2022-07-07 09:20:14	2022-07-12 13:42:30	Biological Sciences		To be assessed	ASSESS THE APPLICATION
9	Biological Sciences - Application 2022-06-30 16:23:46	2022-07-11 09:13:27	Biological Sciences		To be assessed	ASSESS THE APPLICATION
10	Biological Sciences - Application 2022-06-15 12:47:38	2022-07-10 22:38:27	Biological Sciences		To be assessed	ASSESS THE APPLICATION
11	Biological Sciences - Application 2022-07-08 14:50:14	2022-07-08 14:50:14	Biological Sciences		To be assessed	ASSESS THE APPLICATION

Click here to access the Ministry's site with useful information and materials for evaluators (FAQs, etc)

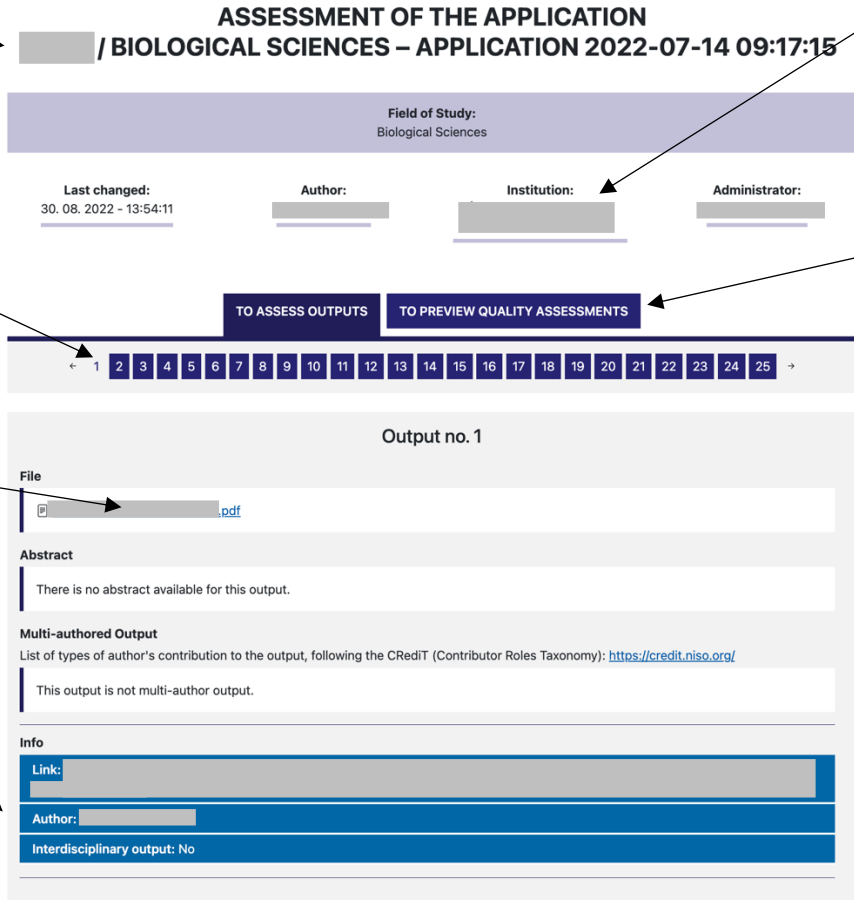
Use this button to log-out from the VER 2022

To access one of the applications, click on this button

On this screen are listed only the applications which you are permitted to see. If you are member or chair of particular subpanel, you can see and access only applications submitted

into your subpanel's field of study. On the other hand, if you are logged in as a member or chair of the particular panel, you are able to see and access all the applications which belong to all of the subpanels under your panel.

If you are logged in *VER 2022* as **panel chair, panel member, or subpanel member**, after clicking on the button 'ASSESS THE APPLICATION' on title screen/dashboard, you will see this screen:



ASSESSMENT OF THE APPLICATION
[REDACTED] / BIOLOGICAL SCIENCES – APPLICATION 2022-07-14 09:17:15

Field of Study:
Biological Sciences

Last changed: 30. 08. 2022 - 13:54:11 Author: [REDACTED] Institution: [REDACTED] Administrator: [REDACTED]

TO ASSESS OUTPUTS TO PREVIEW QUALITY ASSESSMENTS

← 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 →

Output no. 1

File: [REDACTED].pdf

Abstract: There is no abstract available for this output.

Multi-authored Output: List of types of author's contribution to the output, following the CRediT (Contributor Roles Taxonomy): <https://credit.niso.org/>
This output is not multi-author output.

Info: Link: [REDACTED]
Author: [REDACTED]
Interdisciplinary output: No

BACK TO DASHBOARD

Annotations:

- Here is the application's ID number
- This is the information about the institution/part of the institution which submitted particular application.
- To switch between the submitted outputs within the application, click on these numbers' icons
- This button leads to the preview of the quality assessments for all the outputs submitted within the application
- To access the PDF file with the output, click on this link
- Here you can see the link that leads to database, where the output is registered (it is just informational feature), name of the author of the output, and eventual interdisciplinary claim
- With this button you can return to the dashboard/home screen

If you are logged in VER 2022 as **chair of the subpanel**, after clicking on the button 'ASSESS THE APPLICATION' on title screen/dashboard, you will see the screen below. Subpanel chairs are the only ones from all of the evaluators who are able to practically assign/edit the assessment of the outputs (i.e., quality grades), or upload the quality profiles for applications in the respective fields.

ASSESSMENT OF THE APPLICATION
/ BIOLOGICAL SCIENCES – APPLICATION 2022-07-14 09:17:15

Field of Study:
Biological Sciences

Last changed: 30. 08. 2022 - 13:54:11

Author: [Redacted]

Institution: [Redacted]

Administrator: [Redacted]

TO ASSESS OUTPUTS TO PREVIEW QUALITY ASSESSMENTS TO QUALITY PROFILE SUBMISSION

← 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 →

Output no. 1

File: [Redacted].pdf

Abstract
There is no abstract available for this output.

Multi-authored Output
List of types of author's contribution to the output, following the CRediT (Contributor Roles Taxonomy): <https://credit.niso.org/>
This output is not multi-author output.

Info
Link: [Redacted]
Author: [Redacted]
Interdisciplinary output: No

Quality Assessment of Output
Please, choose one of the following five quality grades on which you have consensually agreed within your subpanel.
Please select...

BACK TO DASHBOARD **SAVE ASSESSMENT**

Here is the application's ID number

This is the information about the institution/part of the institution which submitted particular application.

To switch between the submitted outputs, click on these numbers' icons

This button leads to preview of the quality assessments for all the outputs submitted within the application

To access the PDF file with the output, click on this link

Here you can see the link that leads to database, where the output is registered (it is just informational), name of the author of the output, and eventual interdisciplinary claim

This button leads to quality profile submission screen. This button is available only to chairs of the subpanels.

With this button you can return to the dashboard/home screen

To select the quality grade which you want to assign to the particular output, click here. This button is available only to chairs of the subpanels.

With this button you are able to save your progress in assessment of the application. It is available only to chairs of the subpanels. In order to avoid the eventual loss of your progress in assessment of the outputs from particular application, we advise you to use this 'SAVE ASSESSMENT' button after each grading of output.

If you are logged in VER 2022 as **chair of the subpanel**, after clicking on the button 'TO QUALITY PROFILE SUBMISSION' (which is available on the previous screen), you will see this screen:

ASSESSMENT OF THE APPLICATION

/ BIOLOGICAL SCIENCES – APPLICATION 2022-07-14 09:17:15

Field of Study:
Biological Sciences

Last changed:
30. 08. 2022 - 13:54:11

Author:

Institution:

Administrator:

TO ASSESS OUTPUTS

TO PREVIEW QUALITY ASSESSMENTS

TO QUALITY PROFILE SUBMISSION

Assessment Summary

Quality Assessment of Output	Number of Outputs	Quality Profile
Not assessed yet	0	0%
1 - World-leading quality	0	0%
2 - Internationally excellent quality	0	0%
3 - Internationally recognised quality	0	0%
4 - Nationally recognised quality	0	0%
5 - Below the standard of nationally recognised work	0	0%

Please, assess all outputs and then save your output assessments by using the button below. Once this process is complete, you will be able to submit assessment of entire application. Thanks.

BACK TO DASHBOARD

SAVE ASSESSMENT

With this button you can return to the dashboard/home screen

If you are logged-in as chair of particular subpanel, on this screen you are able to submit the assessment of the entire application (i.e., the quality profile of the application). However, to do so, first, each of the outputs within the application must be awarded with the quality grade. Then it will be possible to submit the quality profile.

In order to avoid the eventual loss of your progress in assessment of the outputs from particular application, we advise you to use this 'SAVE ASSESSMENT' button after each grading of the output.

In case you have some questions, inquiries, or experience some technical difficulties in VER 2022 software, please, write to nominations@minedu.sk, and put e-mail address of the designated person from the Ministry (from the list below) into copy ('cc') of the message.

Panels	Subpanels	Contact person
Natural Sciences	Physical Sciences	Marek Kotman marek.kotman@minedu.sk
	Chemical Sciences	
	Mathematics	
	Biological Sciences	
	Earth Sciences	
	Environmental and Ecological Sciences	
Technical Sciences	Civil Engineering and Architecture	Štefan Korbela stefan.korbela@minedu.sk +421 918 792 251
	Metallurgy and Materials Science	
	Mechanical Engineering	
	Electrical Engineering	
	Computer and Information Sciences	
Medicine	Basic medicine	Štefan Korbela stefan.korbela@minedu.sk +421 918 792 251
	Clinical medicine	
	Health Sciences	
Agricultural, Forestry and Veterinary Sciences	Agricultural, Forestry and Veterinary Sciences	Marek Kotman marek.kotman@minedu.sk
Social Sciences	Political Science	Matej Butko matej.butko@minedu.sk +421 947 903 377
	Media and Communications	
	Sociology and Social Anthropology	
	Psychology and Cognitive Sciences	
	Education	
	Social Work	
	Economics and Business	
	Law	
Humanities	Philosophy and Theology	Matej Butko matej.butko@minedu.sk +421 947 903 377
	Languages and Literature	
	History and Archaeology	
Arts and Theory of Art	Performing Arts and Related Art Fields	Marek Kotman marek.kotman@minedu.sk
	Visual Arts and Related Art Fields	